Accounting and Business Research
Publication details, including instructions for authors and subscription information:
http://www.tandfonline.com/loi/rabr20

Guide for Authors
Published online: 28 Feb 2012.

To cite this article: (2006) Guide for Authors, Accounting and Business Research, 36:sup1, 109-109, DOI: 10.1080/00014788.2006.9730052
To link to this article: http://dx.doi.org/10.1080/00014788.2006.9730052

PLEASE SCROLL DOWN FOR ARTICLE

Taylor & Francis makes every effort to ensure the accuracy of all the information (the “Content”) contained in the publications on our platform. However, Taylor & Francis, our agents, and our licensors make no representations or warranties whatsoever as to the accuracy, completeness, or suitability for any purpose of the Content. Any opinions and views expressed in this publication are the opinions and views of the authors, and are not the views of or endorsed by Taylor & Francis. The accuracy of the Content should not be relied upon and should be independently verified with primary sources of information. Taylor and Francis shall not be liable for any losses, actions, claims, proceedings, demands, costs, expenses, damages, and other liabilities whatsoever or howsoever caused arising directly or indirectly in connection with, in relation to or arising out of the use of the Content.

This article may be used for research, teaching, and private study purposes. Any substantial or systematic reproduction, redistribution, reselling, loan, sub-licensing, systematic supply, or distribution in any form to anyone is expressly forbidden. Terms & Conditions of access and use can be found at http://www.tandfonline.com/page/terms-and-conditions
Guide for Authors

General
Manuscripts should be in English and consist of original unpublished work not currently being considered for publication elsewhere. The paper should be submitted electronically as Microsoft Word files via e-mail to abr@cch.co.uk. An electronic acknowledgement of receipt will be sent by return. If you have any problems sending a Word file as an attachment to an e-mail, please send an e-mail to the above address explaining the difficulty.

Experience has shown that papers that have already benefited from critical comment from colleagues at seminars or at conferences have a much better chance of acceptance. Where the paper shares data with another paper, an electronic copy of the other paper must be provided. Authors of accepted papers will also be asked to assign exclusive copyright to the publishers.

Presentation
Each submission should include a cover page in a separate Word file that contains the names, affiliations, and contact details of the author(s). The cover page should include the title of the paper and any acknowledgements to third parties. The main body of the paper should appear in a separate Word file, starting with the title of the paper, but without the author’s name, followed by an abstract of 150–200 words. The main body of the paper should start on the next page. In order to ensure an anonymous review, authors should endeavour to avoid identifying themselves. Section headings should be numbered using Arabic numerals.

Tables and figures
Each table and figure should bear an Arabic number and a title and should be referred to in the text. Where tables and figures are supplied in a format that cannot be edited within a Word document, delay in publication may result. Sources should be clearly stated. Sufficient details should be provided in the heading and body of each table and figure to reduce to a minimum the need for the cross-referencing by readers to other parts of the manuscript. Tables, diagrams, figures and charts should be included at the end of the manuscript on separate pages, with their position in the main body of the text being indicated.

Footnotes
Footnotes should be used only in order to avoid interrupting the continuity of the text, and should not be used to excess. They should be numbered consecutively throughout the manuscript with superscript Arabic numerals. They should not be used in book reviews.

Mathematics
Authors are asked to use mathematics only if it contributes to the clarity and economy of the article. Where possible, authors should restrict the use of mathematics to an appendix. Equations should be numbered in parentheses, flush with the right hand margin. Authors of mathematically-oriented papers written in Scientific Word or with some other mathematical word processing package are advised to consult with the editor about the format before making a formal submission, in order to avoid technical difficulties later.

References
References should be listed at the end of the paper and referred to in the text as, for example (Zeff, 1980:24). Wherever appropriate, the reference should include a page or chapter number in the book or journal in question. Only works cited in the article should be included in the list. Citations to institutional works should if possible employ acronyms or short titles. If an author’s name is mentioned in the text it need not be repeated in the citation, e.g. ‘Tippett and Whittington (1995:209) state...’

In the list of references, titles of journals should omit an initial ‘The’ but should not otherwise be abbreviated. The entries should be arranged in alphabetical order by surname of the first author. Multiple authors should be listed in chronological order of publication, e.g.:


Style and spelling
Abbreviations of institutional names should be written as, for example, FASB and not F.A.S.B.; those of Latin terms should contain stops (thus i.e. not ie). Words such as ‘realise’ should be spelt with an ‘s’, not a ‘z’. Single quotation marks should be used, not double.