# THE PROCEDURE OF LAND REGISTRATION AT NATIONAL LAND AGENCY IN SEMARANG

#### PAPER

Presented in partial fulfilment of requirements for the completion of Diploma III Program of the English Language Department specialized in office management



· By:

Puri Astuti C21.2000.00056

FACULTY OF LANGUAGES AND LETTERS
DIAN NUSWANTORO UNIVERSITY
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#### PAGE OF APPROVAL

This paper has been approved by Board of Examiners, Diploma III Study Program of English Language, Faculty of Languages and Letters, Dian Nuswantoro University on February 26, 2004.

Board of Examiners

Haryati Sulistyorini, S.S.

Chairperson

Member

Muhammad Rifqi, S.S.

Adviser

Achmad Basari, S.S.

Approved by:

S DIAN Dean of Add Letters

Dr. V.

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Finally, I do realize that due to my limited ability this paper must have had some shortcomings. For this, I welcome any suggestion and criticism.

Semarang February 26, 2004

Puri Astuti

#### ABSTRACT

This paper, entitled "Land Registration at National Land Agency in Semarang" is the result of field study that was conducted for one month (February 17<sup>th</sup> until March 14<sup>th</sup> 2003)at National Land Agency in Semarang. This study is aimed at describing the procedure of land registration at National Land Agency in Semarang.

The data of the study were collected by using interview, observation, and library research. The interview was conducted to get information about the procedure of land registration at National Land Agency in Semarang. The observation was aimed at understanding the activities of land registration. The library research studied the procedure of land registration in which the National Land Agency in process of making a certificate.

From the data analysis, it can be concluded that the land registration at National Land Agency is the duty for the people who want to own land. The procedure of land registration at National Land Agency in Semarang must follow the procedure that has been decided as follows:

- 1. Completing all the requirements.
- 2. Measuring and mapping the land, and notifying the applicant of his land.
- 3. Publishing the applicant's certificate.

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