

# **THE PROCEDURE OF ISSUING TRADEMARK AT INDUSTRY OFFICE OF CENTRAL JAVA PROVINCE**

**PAPER**

**Presented in partial fulfillment of the requirements  
for the completion of Diploma III Program  
of the English Language Department  
specialized in Office Management**



**by:  
Anis Koeswidia Rini  
C21.2005.00549**

**FACULTY OF LANGUAGES AND LETTERS  
DIAN NUSWANTORO UNIVERSITY  
SEMARANG  
2008**

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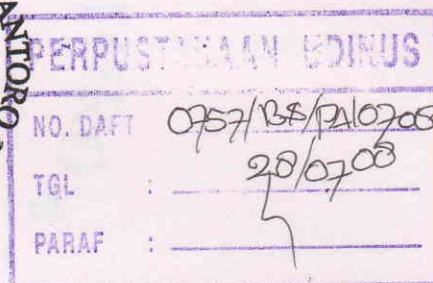
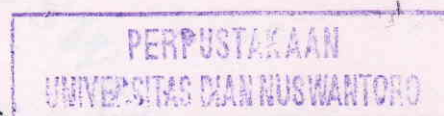
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## PAGE OF APPROVAL

has been approved by Board of Examiners, Diploma III study program  
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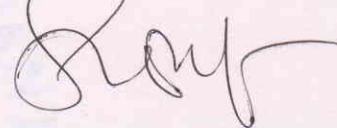
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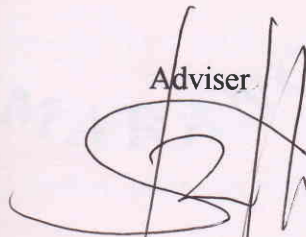
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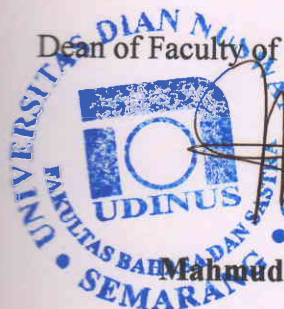
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Semarang, July 2008

Anis Koeswidia Rini

## ABSTRACT

This paper, entitled "Procedure of Issuing Trademark at Industrial Office of Central Java Province", is the result of field study conducted for 1 month (1-28 February 2008) at Industrial Office of Central Java Province. This study is aimed at describing Procedure of Issuing Trademark at Industrial Office of Central Java Province.

The data were collected by using interview, observation, and library research. The interview method was conducted to get information about Procedure of Issuing Trademark at Industrial Office. The observation method was aimed at obtaining the data about Procedure of Issuing Trademark which is applied at Industrial Office of Central Java Province. The library research was conducted in order to get reference about the procedure theories of Issuing Trademark at Industrial Office of Central Java Province.

From the data which are presented in this paper, it can be concluded that the procedures of issuing trademark at Industrial Office of Central Java Province are as follows:

1. Preparation of Execution
2. Identification of Applicant/Registration
3. Administration of Registration Checking
4. Registration to General Directorate of the Intellectual Patents Rights (Direktorat Jendral Hak Kekayaan Intelektual)
5. Information and Certificate of Trademark Acceptance

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