

**Faktor-Faktor Penyebab Kerusakan Dokumen Rekam Medis di Filling  
RJ RS Bhayangkara Semarang periode tahun 2017.**

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**ABSTRAK**

Dokumen rekam medis (DRM) berguna untuk menjamin keselamatan pasien sehingga DRM harus terbaca dengan jelas. Berdasarkan hasil survei awal pada unit filing rawat jalan Rumah Sakit Bhayangkara Semarang, terdapat 34% DRM yang kondisi fisiknya tidak baik. Tujuan penelitian yaitu mendeskripsikan faktor-faktor penyebab kerusakan dokumen rekam medis di filing Rawat Jalan RS Bhayangkara Semarang tahun 2017.

Jenis penelitian ini adalah deskriptif dengan metode pengumpulan data secara observasi dan wawancara. Subjek penelitian adalah kepala rekam medis dan 4 petugas filing rawat jalan, obyek penelitian adalah penyebab kerusakan.

Hasil penelitian menunjukkan bahwa karakteristik petugas berpengaruh terhadap keterampilan dalam bekerja. Pemeliharaan DRM di filing belum memadai karena petugas filing kurang memahami tentang pemeliharaan DRM. Protap pemeliharaan DRM belum sepenuhnya dilakukan. Rak filing masih terbuat dari kayu. Suhu (260c), pencahayaan dan kelembaban (85%) belum sesuai sehingga DRM menjadi cepat rusak karena pemeliharaannya masih kurang.

Saran, perlu dilakukan sosialisasi terhadap petugas filing tentang pemeliharaan DRM sesuai dengan protap yang ada, Mengganti rak filing yang masih terbuat dari kayu dengan roll opack, Menyediakan alat pengatur suhu dan menambah kapasitas rak.

Kata Kunci : Kata Kunci : Pengetahuan, DRM, Pemeliharaan

## **CAUSATIVE FACTORS OF MEDICAL RECORDS DAMAGE IN FILING OUTPATIENT BHAYANGKARA HOSPITAL SEMARANG YEAR 2017**

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### **ABSTRACT**

Medical records used to ensure patient safety so medical records should be readable. Based on initial survey in outpatient filing unit Bhayangkara Hospital Semarang, there were 34% medical records that had have bad physical condition. Objectives study was to describe factors causing damage to medical records in filing Outpatient Bhayangkara Hospital Semarang.

This study was descriptive study. Collecting data method by observation and interview. Subjects study was the head of medical record and 4 outpatient filing officers, object study was caused of damage.

The results showed that officers characteristics affect skills on work. Medical records maintenance in filing was inadequate because filing officers have less knowledge about medical records maintenance. Medical records maintenance SOPs had not been fully implemented. Filing shelf was made by wood. Temperatures (260c), illumination and humidity (85%) were not compatible, so that medical records could be easily damaged due to lack of maintenance.

Recommenda<sup>n</sup>tion, it was necessary to socialize the filing officer about medical records maintenance in accordance with existing SOPs, Replace the filing rack which was made by wood with roll opack, Provide temperature control device and increase filing shelf capacity.

Keyword : Keywords: Knowledge, Medical Records, Maintenance